

MINUTES OF REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES

MILAN COMMUNITY SCHOOL CORPORATION

APRIL 15, 2019

The Board of School Trustees met in regular session at 7:00 p.m. on Monday, April 15, 2019. Attending were Board members Timothy Tuttle, Gregory Lewis, Michael Brandes, Douglas Norman and Edward Amberger. Also attending was Superintendent Jane Rogers and school Attorney Larry Eaton. President Timothy Tuttle presided. The meeting opened with the Pledge of Allegiance.

Mr. Lewis motioned to approve the minutes from the March 18, 2019 regular meeting and executive session. Seconded by Mr. Norman. Motion carried 5-0.

Comments from Patrons/Staff:

Archery coach, Rhea Miller, addressed the Board with highlights of the club's activities. She recognized her senior archers who were present – Margo Taylor, Jimmy Metcalf, Spencer Gammons and Kevin Thielmann, plus Hannah Cassini, Emma Miller and Wyatt Garner, who could not be present. She noted the club has 57 members in grades 5-12, and they follow IHSAA rules pertaining to school attendance and grades. She invited everyone to the big meet at the high school on April 27th, and stated on May 9th, qualifiers will travel to Louisville, Kentucky for the nationals.

Students Casey Burdette and Molly Simmons gave a presentation about their recent trip to Germany over spring break with Dr. Reale. Molly provided a picture show and Casey gave a narration of the sites and attractions they visited.

Old Business: None

New Business:

SRO Noel Houze explained the proposed administrative guidelines for hand-held metal detectors. He stated he viewed samples of guidelines from various schools and integrated them into guidelines that would fit our needs. He noted the Indiana governor had offered these devices last year to schools, but we didn't want to use them before having guidelines or a policy in place, due to privacy and legal issues. These guidelines have been reviewed and approved by the school attorney. Mr.

Brandes motioned to approve the guidelines. Seconded by Mr. Lewis. Motion carried 5-0.

Mrs. Rogers presented a 1:1 device update. The Board was given an revised plan for Chromebook replacement, which details two grade levels per year replacement. She noted the plan this year is to buy 330 Chromebooks and 150 iPads. She stated the possibility of parents purchasing their student's old Chromebook if all school and Chromebook repair bills have been paid. Mr. Brandes questioned using the devices for four years instead of three. Mrs. Rogers stated the selling company offers a four year plan with three year battery replacement.

Mrs. Rogers recommended awarding the property and liability insurance bid to Seitz Insurance Agency through Wright Specialty Insurance at a cost of \$57, 815.00. She noted this is an increase of approximately \$1200.00 over last year due to property value increase and inflation. Mr. Norman motioned to approve the recommendation. Seconded by Mr. Amberger. Motion carried 5-0.

Mrs. Rogers stated Highpoint Health is offering continuing athletic training services to our athletic program working with Cincy Ortho and St. Elizabeth's. She noted she and Mr. Prifogle had met with Ed Brush and other representatives to discuss the transition. This is a free service to our corporation and we can expect to see enhanced service in the area of concussion management. Mr. Amberger motioned to approve the agreement. Seconded by Mr. Brandes. Motion carried 5-0.

School nurse, Tammy Jutzi, and Margaret Mary Health representative, Gerilyn Litzinger addressed the Board with information about the proposed Tele-Health program. They stated the Indiana Rural Health Association was awarding money to Milan Schools to provide medical services utilizing the school nurse. Mrs. Jutzi will be able to connect with a doctor via computer to get assistance with diagnoses such as strep throat, ear infections, rashes, and other acute care issues. With the resources provided, she will also be able to do flu, mono and urine tests and the doctor will get immediate results. Consultation with the doctor will be billed to the student's parent insurance. Parents will also be able to listen in on the 'appointment' and be provided a detailed summary of the visit. Ms. Litzinger explained the kiosk for this program costs approximately \$18,000.00, and she and Mrs. Jutzi were looking for ways to get funding so the high school would be provided one also. Mr. Lewis motioned to approve acceptance of the grant. Seconded by Mr. Amberger. Motion carried 5-0.

Mr. Norman motioned to approve the publishing of an advertisement to sell and accept bids for the three buses designated as sub buses this year, as they will be replaced by three new buses. Seconded by Mr. Brandes. Motion carried 5-0.

Mr. Lewis motioned to approve a request from Noel Houze to attend the Indiana School Resource Officers Association Conference in French Lick from July 17-19, 2019. Cost to the Corporation will be \$417.00. Seconded by Mr. Amberger. Motion carried 5-0.

Mr. Brandes motioned to approve a request from the 8th grade teachers- Brenda Walter, Zach Wade, Rich Healy and Brandy Bastin - to take the class on the annual Washington D.C. trip from May 18-24, 2020. Seconded by Mr. Lewis. Motion carried 5-0.

Mr. Norman motioned to approve the following fundraising requests: the FFA to sell plants from their greenhouse from April 29-May 9, 2019, and to collect items on May 9, 2019 for a silent auction at their banquet; the intermediate and middle school students to sell raffle tickets for electronic items from August 8-22, 2019, sell raffle tickets for meat products from September 12-26, 2019, and sell butter braids and cookie dough from February 6-20, 2020. Seconded by Mr. Amberger. Motion carried 5-0.

Superintendent's Report:

Mrs. Rogers reported the State approved summer school classes for elementary remediation, high school credit recovery, band classes and agriculture classes. She noted bus inspection went well with all buses passing. She thanked Mrs. Dudgeon for her preparations for this event. She thanked Mr. Loehmer and Mrs. Hicks for applying and receiving a grant from the Rising Sun Foundation in the amount of \$24,000 to purchase PLTW equipment. She stated Duke Energy has granted the elementary \$19,000 to use for three projects - Leader in Me Leadership Day on May 9, pre-school and summer school supplies. She thanked Mrs. Ahlrich and Mrs. Schwering for procuring these grants. She noted upcoming events were a Career Center signing day on May 1st for seniors who have guaranteed job placements for next year; Senior Awards Night on May 1st at 7:00 p.m.; and Career Center graduation on May 16th at 6:00 p.m.

Personnel:

Mr. Amberger motioned to approve Gerise Short's resignation as part time high school cafeteria staff, effective April 1, 2019. Seconded by Mrs. Brandes. Motion carried 5-0.

Mr. Norman motioned to approve Georgia Bushorn's intent to retire as a high school special needs instructional aide at the end of the 2018-19 school year – she will keep her special needs bus route; and Susan Dudgeon's intent to retire as the corporation/transportation secretary effective June 30, 2019. Seconded by Mr. Lewis. Motion carried 5-0.

Mr. Brandes motioned to add an item to the classified personnel agenda. Seconded by Mr. Amberger. Motion carried 5-0.

Mr. Lewis motioned to approve Josh Berger's recommendations to employ Michelle Newberry as a middle school custodian to fill the vacancy of Kevin Gilley, with a start date of April 8, 2019; and Allen Redelman as the day time custodian at the high school/middle school to fill the vacancy when Linda Jackson leaves, with a start date of April 15, 2019. Seconded by Mr. Brandes. Motion carried 5-0.

Mr. Norman motioned to approve the recommendation of Ginny Shannon to employ Lynda Mitchell as part time cafeteria staff at the high school to fill the vacancy of Gerise Short. Seconded by Mr. Amberger. Motion carried 5-0.

Mr. Lewis motioned to approve the recommendation of Lyndsey DeBolt to employ Paige Jackson as co-sponsor of the middle school cheerleaders with the stipend being shared 60/40; and Mr. Prifogle's recommendation to permit Julie Cohen to be a volunteer for middle school track. Seconded by Mr. Amberger. Motion carried 5-0.

Mr. Lewis motioned to approve Brandy Hicks' recommendation to employ Matthew Steinmetz as a student technician this summer that will be funded by the Digital Learning Grant. Seconded by Mr. Brandes. Motion carried 5-0.

Mr. Lewis motioned to add an item to the certified personal agenda. Seconded by Mr. Amberger. Motion carried 5-0.

Mr. Norman motioned to approve Mr. Murphy's recommendation to employ Jessica Engleking as a homebound instructor for an intermediate school student for three hours per week. Seconded by Mr. Brandes. Motion carried 5-0.

Claims and Financial Report:

Mr. Amberger motioned to approve vendor checks #41882 through #41953, deposit advice #69542 through #69899, and the financial report. Seconded by Mr. Lewis. Motion carried 5-0.

President's Prerogative:

Mrs. Rogers stated it was a privilege to honor so many programs, and thanked Mrs. Jutzi, Ms. Litzinger and Mr. Houze for their presentations. She proudly announced senior students Spencer Gammons, Alyssa Brinkman, Elizabeth Sutherlin and Emma Miller were the recipients of the Mortara scholarships this year.

Attorney Larry Eaton addressed the Board and stated they would need to revise the advertisement for the sale of buses to two buses instead of three, if the Board intended to keep the 2008 flat nose bus. Mr. Lewis motioned to amend the advertisement. Seconded by Mr. Amberger. Motion carried 5-0.

Mr. Norman thanked everyone for attending the meeting and congratulated Mrs. Dudgeon on an amazing career and wished her the best in her retirement.

Mr. Amberger dittoed what Mr. Norman had said. He thanked Mr. Eaton for reminding the Board about not advertising the flat nose bus for sale. He expressed his appreciation for how well the archery team is doing, noting it was great to be made aware of how well the students are doing academically and athletically. He stated the students did a very good job with the German presentation, and he thanked Mrs. Jutzi and Ms. Litzinger for obtaining the Tele-Health grant for our students and staff.

Mr. Brandes thanked everyone for attending. He thanked Mrs. Jutzi and Ms. Litzinger, stated the German students did a good job and their pictures were wonderful, thanked Mr. Houze for his work getting the metal detectors set up; and the Rising Sun Foundation and Duke Energy for the

grant monies. He offered a big thank you to Mrs. Dudgeon, stating she has been well respected for a long time.

Mr. Lewis thanked Mrs. Dudgeon. He noted it was great to hear all the extracurricular activities the students were involved in and the staff involvement also.

Mr. Tuttle thanked Mrs. Dudgeon for her service. He expressed his appreciation to Mrs. Jutzi, Ms. Litzinger, Mr. Houze, Duke Energy, and the Rising Sun Foundation. He stated the Germany presentation was fantastic and the archery team was doing phenomenal.

Mr. Amber motioned to adjourn the meeting. Seconded by Mr. Lewis. Motion carried 5-0. Meeting adjourned 8:01 p.m.