

MINUTES OF REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES

MILAN COMMUNITY SCHOOL CORPORATION

SEPTEMBER 17, 2018

The Board of School Trustees met in regular session at 7:00 p.m. on Monday, September 17, 2018. Attending were Board members Douglas Norman, Gregory Lewis, Michael Brandes, Timothy Tuttle, and Edward Amberger. Also attending was Superintendent Jane Rogers. President Douglas Norman presided. The meeting opened with the Pledge of Allegiance.

Mr. Amberger motioned to approve the minutes from the August 20, 2018 executive and regular meetings. Seconded by Mr. Brandes. Motion carried 5-0.

Comments from Patrons/Staff:

Mrs. Rogers recognized computer teacher, Brandy Hicks, stating Mrs. Hicks had recently served on two state level committees and had received awards as a Computer Science Champion and Digital Curation Rockstar. Mrs. Hicks applied for and received a Digital Learning Grant for \$75,000 for the Corporation, which will be used in part to start a PLTW program for grades K-6. Mrs. Rogers stated her appreciation for Mrs. Hicks leadership and Mr. Norman awarded her a Certificate of Appreciation.

Sarah Ison inquired if there was an anti-bullying policy for staff members. Mr. Norman asked Mrs. Rogers to contact Mrs. Ascherman about this issue.

Old Business:

Mr. Brandes motioned to approve section 5000 – Students - of the new corporation handbook. Seconded by Mr. Tuttle. Motion carried 5-0.

New Business:

Mr. Amberger motioned to approve a resolution to establish the Education & Operations Fund which will become effective January 1, 2019. The State has changed the funding titles and these are the two funds that will encompass all the ones from the past. Seconded by Mr. Tuttle. Motion carried 5-0.

Mr. Tuttle motioned to approve the establishment of initial funding of the Education Fund by

authorizing corporation treasurer, Gretchen Berger, to transfer the General Fund balance as of December 31, 2018 to the Education Fund, which becomes effective January 1, 2019. Seconded by Mr. Brandes. Motion carried 5-0.

Mr. Tuttle motioned to approve the establishment of initial funding of the Operations Fund by authorizing corporation treasurer, Gretchen Berger, to transfer the fund balances of the Capital Projects Fund, Bus Replacement Fund and Transportation Fund as of December 31, 2018 to the Operations Fund, which becomes effective January 1, 2019. Seconded by Mr. Lewis. Motion carried 5-0.

Mr. Tuttle motioned to approve a fundraising request from Carla Thomas for the high school choir members to sell items from Great American from September 19-28, 2018. Seconded by Mr. Lewis. Motion carried 5-0.

Mr. Lewis motioned to approve a field trip request from Stefani Bedel to take Band Tour from March 14-17, and travel to Atlanta, Georgia. Seconded by Mr. Brandes. Motion carried 5-0.

Mr. Lewis motioned to approve the following conference requests: Tammy Jutzi and Amber Knueven to attend the Indiana State Nurse Conference in Indianapolis from November 5-7, 2018, cost to the Corporation approximately \$799.29; Paul Newton to attend a School Resource Officer Training course in Indianapolis from October 15-19, 2018. Cost to the Corporation approximately \$832.50; and Brenda Schwering to attend the Indiana School Counselor Association Fall Conference from November 15-16, 2018. Cost to the Corporation approximately \$414.00. Seconded by Mr. Tuttle. Motion carried 5-0.

Mr. Tuttle motioned to approve the following lease agreements: A request from Bridget Back on behalf of the Child Evangelism Fellowship to conduct the Good News Club on Thursday afternoons from October 18, 2018 – March 21, 2019 at the elementary school, there will be no charge; and a request from Megan Whitaker from Margaret Mary Health to permit the walking club at the elementary from November 1, 2018-March 31, 2019 from 5:30 p.m. - 7:30 p.m. at no charge. Seconded by Mr. Amberger. Motion carried 5-0.

Mrs. Rogers presented the 6000's section – Finances- of the new NEOLA corporation handbook

for a first reading. She will ask for approval at the October meeting.

Mrs. Rogers presented the revised Substance Abuse Policy for CDL bus drivers for a first reading. She explained upon the advice of Trooper Chris Clark, we sent our current drug policy for CDL bus drivers to Midwest Toxicology, the company who does our CDL drug testing, for review. They suggested some minor changes so we would in compliance with regulations and statutes. The revisions were reviewed and approved by Larry Eaton. She will ask for approval at the October meeting.

Mr. Brandes motioned to approve a five year contract with Patterson's for lawn maintenance. The contract will be from March 2019 through 2024. There is no price increase from previous years – mowing for all yard areas will be \$15, 600.00 per year, and sports fields will be \$8,109.97 per year. Seconded by Mr. Tuttle. Motion carried 5-0.

Superintendent's Report:

Mrs. Rogers stated she attended the ISBA fall conference in September and heard valuable sessions on finance, STEM, graduation pathways, school accountability and other pertinent topics. She noted September 14th was state funding count day. She was excited to report Milan Schools had received a homework grant and was awarded ten 'hot spot' devices which can be used by students who do not have internet access at home. These devices can be checked out through the school libraries. She noted additional devices could be purchased at discounted rates. Mrs. Rogers reminded patrons of the eLearning day on October 4th. She highlighted the upcoming character building days at the middle school and the leadership summit for grades 9-12.

Personnel:

Mr. Lewis motioned to approve the resignations of Bryce Jackson as an intermediate school special needs instructional aide; and Nick Lohrum as a varsity assistant and junior varsity baseball coach. Seconded by Mr. Tuttle. Motion carried 5-0.

Mr. Amberger motioned to approve a recommendation from Mr. Murphy to employ Haylee Hosmer for the position vacated by Bryce Jackson. Seconded by Mr. Brandes. Motion carried 5-0.

Mr. Tuttle motioned to approve the following extracurricular positions: Mr. Stutler's recommendation to employ Paul Newton as the Varsity Assistant and Junior Varsity baseball coach; Mrs. Ahlrich's recommendation for Michelle McKittrick to be the MES yearbook coordinator; and Mr. Langferman's recommendation for Pam Miles to be the high school SADD sponsor. Seconded by Mr. Amberger. Motion carried 5-0.

Claims and Financial Report:

Mr. Lewis motioned to approve vendor checks #41273 through #41354, deposit advice #66648 through #67003, and the financial report. Seconded by Mr. Lewis. Motion carried 5-0.

President's Prerogative:

Mrs. Rogers noted four classes of students were transported to Baylor Trucking to view the Vietnam memorial 'Wall That Heals'. She stated Margaret Mary Health had coordinated a 'Rule the Road' program with area SRO's and law enforcement that assists in teaching safe driving strategies to students who are about to obtain or have just obtained their driving licenses. Mr. Houze took a small group of students from Milan to the presentation and they stated it was very enlightening.

Mr. Brandes thanked everyone for attending, and thanked Mrs. Hicks for being a leader who was taking Milan to a higher level and also for overseeing the Tech Tribe.

Mr. Amberger thanked everyone for attending and dittoed what Mr. Brandes had stated. He stated Mrs. Hicks had done a nice job and it was nice to go to conferences and hear others talk about the good things happening at Milan.

Mr. Tuttle thanked everyone for attending, thanked Mrs. Hicks for her contributions, stated the 1:1 program was great, thanked Baylor's for bringing the Wall That Heals to the area, and thanked Mr. Houze for his contributions.

Mr. Lewis thanked everyone for attending, thanked all the organizations who grant money to our schools, and thanked the staff and patrons for their involvement in the schools.

Mr. Norman stated digital learning is a true necessity. He noted we have good people doing good things for our students.

Mr. Amberger motioned to adjourn the meeting. Seconded by Mr. Tuttle. Motion carried

5-0. Meeting adjourned 7:50 p.m.