

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**

**MILAN COMMUNITY SCHOOL CORPORATION**

**DECEMBER 19, 2016**

**The Board of School Trustees met in regular session at 7:00 p.m. on Monday, December 19, 2016. Attending were Board members Jason Honeycutt, Edward Amberger, Michael Brandes, Timothy Tuttle and Gregory Lewis. Also attending was Superintendent Paul Ketcham. President Jason Honeycutt presided. The meeting opened with the Pledge of Allegiance.**

**Mr. Ketcham made the following statement: “Tonight the Milan Community School Corporation school board would like to honor Micayla Acra, a senior at Milan High School who tragically lost her life in an automobile accident last week. Micayla also attended the Southeastern Career Center’s construction technology program and was active in FFA and archery. She had perfect attendance all four years of high school and was on the honor roll. Now, please join the MCSC Board in a moment of silence to honor Micayla’s life”.**

**Mr. Tuttle motioned to approve the minutes from the November 14, 2016 regular meeting. Seconded by Mr. Brandes. Motion carried 5-0.**

**Comments from Patrons/Staff:**

**Linda Baker congratulated Mr. Amberger and Mr. Doug Norman for their recent Board election wins and Mrs. Rogers for her new position as superintendent. She thanked Mr. Ketcham for his years of service to Milan, stating she appreciated all he had done to get Milan on the right path for success. She stated Batesville Schools were lucky to get him as their new superintendent.**

**Old Business:**

**Mr. Ketcham requested approval of the 2017-18 school calendar as presented at the November meeting. Highlights of the calendar are: July 31, August 1, August 2 – Teacher Days; August 3 – First Student Day; September 4 – Labor Day no school; October 9-13 – Fall Break; November 22-24 – Thanksgiving Break; December 20-January 1 – Christmas Break; January 2 – Classes Resume; February 16 – No School (snow make up day); February 19- Presidents’ Day –No School (snow make up day); March 19-30 – Spring Break (March 19-23 snow make up days); May 23 – Last Student Day;**

**May 26 – Graduation. Mr. Amberger motioned to approve the calendar. Seconded by Mr. Tuttle.**

**Motion carried 5-0.**

**New Business:**

**Mr. Ketcham informed the Board the reorganizational meeting will be held January 9, 2017 at 7:00 p.m., with the regular meeting to follow.**

**Mr. Lewis motioned to authorize a resolution permitting corporation treasurer, Gretchen Berger, to continue paying 2016 bills from the 2016 appropriations through the end of 2016 and to encumber appropriations for bills created in 2016 and payable in 2017. Seconded by Mr. Brandes.**

**Motion carried 5-0.**

**Mr. Lewis motioned to approve the following fundraisers: (1) Request from Yatzie Roysden and Jeff Stutler to permit the softball and baseball teams to sell custom sunglasses from December 20, 2016 until the end of the school year; and (2) Request from Mr. Murphy and the Middle School PTO to sell products from Great American Fundraising from January 24 – February 7, 2017. Seconded by Mr. Tuttle. Motion carried 5-0.**

**Mr. Amberger motioned to approve a field trip request from Josie Weiler to take 20 students to the FCCLA conference in Muncie, Indiana from March 9-11, 2017. Seconded by Mr. Brandes.**

**Motion carried 5-0.**

**Superintendent's Report:**

**Mr. Ketcham reported he had received two quotes to remove the oak tree in front of the elementary school which has a hole in it and is leaning toward the building. As requested by the Board, some of the lumber will be salvaged for commemorative purposes. Mr. Honeycutt asked Mrs. Rogers if another tree would be planted to replace the oak tree and she stated something would be done to make sure the area looked nice.**

**Mr. Ketcham reported the pool wall repair had been completed by Hutchinson Roofing and is now structurally sound with a lifted roof, and is aesthetically pleasing.**

**Personnel:**

**Mr. Ketcham stated he had accepted the resignation of Marckus Ramirez as a part time custodian at the high school/middle school, effective November 21, 2016.**

**Mr. Lewis motioned to approve a leave of absence for high school instructional aide, Missy King, from December 9, 2106 to February 6, 2017. Seconded by Mr. Brandes. Motion carried 5-0.**

**Mr. Lewis motioned to approve Mrs. Rogers' recommendation to extend Shannon Strassell's hours to work 7 hours daily – 4.5 as an instructional aide and 2.5 in the cafeteria – there are no full time benefits with the extended work hours; Mr. Langferman's recommendation to employ Carlene Hixon to fulfill the duties of Missy King until she returns from her leave of absence – there are no benefits with this temporary position; and Josh Berger's recommendation to employ Michelle Cortes to fill the 4 hour custodian position vacated by Marckus Ramirez - there are no benefits with this position. Seconded by Mr. Amberger. Motion carried 5-0.**

**Mr. Brandes motioned to approve the recommendation of Mrs. Rogers for Jane Brinkman to serve as elementary yearbook coordinator. Seconded by Mr. Tuttle. Motion carried 5-0.**

**Claims and Financial Report:**

**Mr. Tuttle motioned to approve vendor checks #39614 through #39695, deposit advice #57831 through #58214, and the financial report. Seconded by Mr. Amberger. Motion carried 5-0.**

**President's Prerogative:**

**Mr. Ketcham stated this was also Mr. Honeycutt's last official meeting, and thanked him for his years of service on the Board and presented him with a clock as a token of appreciation. He congratulated Mrs. Rogers stating she will do a great job as the next superintendent. He thanked the Board for a fabulous 5½ years at Milan, noting Milan will always be special in his heart and he was proud to have worked here.**

**Mr. Lewis stated it had been a tough month for Milan. He asked everyone to keep the family of Micayla Acra in their prayers. He commented Mr. Ketcham had been a good superintendent for the last 3½ years and never complained very much. He noted Mr. Ketcham always looked happy at work and he hoped he was as happy at Batesville. He noted there had been many superintendents over the**

years and it was exciting to welcome Mrs. Rogers to the position. He stated she was a great employee who ran the elementary extremely well with good test scores and happy kids and staff. He expressed his excitement and confidence that Mrs. Rogers would lead the corporation well. He ended by wishing everyone a great Christmas.

Mr. Tuttle echoed Mr. Lewis's sentiments, noting Micayla Acra's death was a terrible tragedy. He thanked Mr. Honeycutt for his service on the Board stating he had done a fine job. He noted he had the privilege of being the Board president when Mr. Ketcham was hired as superintendent and stated Mr. Ketcham had never let the Board down. He noted Mr. Ketcham made the corporation a pleasant place to work and was a great communicator. He commented he was confident Mr. Ketcham would succeed at Batesville. He stated he has known Mrs. Rogers for a great number of years and knew she would continue to push Milan forward. He ended by thanking the patrons for attending the meeting.

Mr. Brandes thanked Mr. Honeycutt for his service stating he always considered the best interest of the students. He thanked the three patrons who regularly attend the meetings, and congratulated Mr. Norman on becoming a Board member in January. He expressed his sympathy to the Acra family and wished them the best during this trying time. He thanked Mr. Ketcham for a job well done, wishing him success at Batesville. He ended by congratulating Mrs. Rogers and stated he knew she would do a fine job as superintendent.

Mr. Amberger thanked everyone for coming and asked for prayers for the Acra family. He thanked Mr. Honeycutt for everything he had done as a Board member and welcomed back Mr. Norman to the Board. He thanked Mrs. Rogers for accepting the position as superintendent, noting he foresaw her doing great things for Milan. He stated it was hard losing Mr. Ketcham as superintendent, but felt the Board had found the right person to fill the empty position.

Mr. Honeycutt reiterated what the other Board members had said asking everyone to keep the Acra family in their thoughts and prayers. He stated Mr. Ketcham had been a great mentor for him and he had been honored to sit on the Board and serve as president. He expressed his confidence in Mrs. Rogers as the new superintendent and stated Mr. Norman would do a great job on the Board.

**Mr. Tuttle motioned to adjourn the meeting. Seconded by Mr. Honeycutt. Motion carried 5-0.**

**Meeting adjourned 7:22 p.m.**