

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES

MILAN COMMUNITY SCHOOL CORPORATION

FEBRUARY 9, 2015

The Board of School Trustees met in regular session at 7:00 p.m. on Monday, February 9, 2015.

Attending were Board members Gregory Lewis, Timothy Tuttle, Edward Amberger, and Michael Brandes.

Jason Honeycutt was absent. Also attending was Superintendent Paul Ketcham. President Gregory Lewis presided. The meeting opened with the Pledge of Allegiance.

Mr. Tuttle motioned to approve the minutes from the January 12, 2015 regular and executive meetings, and the January 19, 2015 work session. Seconded by Mr. Brandes. Motion carried 4-0.

Comments from Patrons/Staff: None

Old Business: None

New Business:

Mr. Tuttle motioned to add another fundraising item to the agenda. Seconded by Mr. Amberger. Motion carried 3-0-1 with Mr. Lewis abstaining.

Mr. Brandes motioned to approve the following fundraising requests: (1) The archery team to sell bedding plants from March 1 – 31; (2) The high school band to sell candy bars from February 4 – 11, to raise money to purchase one *Caroline's Cart* to place at the Milan JayC Store; and (3) The middle school PTO to sell items from BRAX fundraising from February 20 – March 9. Seconded by Mr. Tuttle. Motion carried 4-0. Mr. Ketcham commented the cart was a very nice gesture on behalf of the band students.

Mr. Amberger motioned to approve a conference request from Alicia Holtkamp to attend the *Timesaving Strategies to Integrate Your SLP Interventions into Classrooms* on February 23rd; cost to the corporation will be \$319.60. Seconded by Mr. Brandes. Motion carried 4-0.

Mr. Amberger motioned to approve the following field trip requests: (1) Anita Boggs to take 45-50 FFA members to the National Farm Machinery Show and Tractor Pull on Saturday, February 14th; (2) Adrian Wilburn and Roy Adams to take wrestling team participants to the regionals, semi-state and state finals at various locations on February 6th -7th, 14th, and 20th -21st; (3) Randy Combs to take 8 boys from the 8th grade basketball team to Vincennes February 21st -22nd for an athletic competition; and (4) Stefani Bedel

to take the high school band on the Goodwill Tour to Orlando, Florida from April 22nd – 26th. Seconded by Mr. Brandes. Motion carried 4-0. Mr. Ketcham stated in past years, the athletic department did not request approval from the Board for overnight trips, but he would like to set this precedent. He noted this is a good practice so the Board is aware of absences.

Superintendent's Report:

Noel Houze, SRO, updated the Board on school safety and security. He stated one of the first things he did upon beginning his position was to examine the school safety plan. He noted modifications were needed to improve the plan and outlined the changes as follows for the high school and middle school: 1. Only the main entrances are unlocked in the early morning; 2. Student drop off doors are unlocked at 7:30 a.m. and relocked at 8:00 a.m.; 3. A precautionary lockdown plan has been established; 4. Staff ID tags have been distributed; 5. A reunification plan has been completed; 6. A support service called *School Dude* has been purchased. The product will assist in management of school emergency plans through an app for iPhone, iPad or Android devices. In addition to emergency plans, teachers can add their class rosters to their phones or tablets so they will no longer have to take their grade books with them during evacuations. Also, students will be able to report bullying, weapons, drugs or other safety issues anonymously. Staff will be trained on this product after spring break; 7. A buzz in system is scheduled to be installed; and 8. The remote operation of security gates at the high school and middle school will be investigated after the buzz in system is completed.

Mr. Ketcham stated the school website has been updated. It is symbolized as the *Triad of Excellence*. He noted it is much more interactive now and things are easier to find. He commented it is a nicer, cleaner version and it has links to Twitter and Facebook.

Mr. Ketcham congratulated elementary school nurse Mrs. Hughes for raising over \$20,000 for the renovation of the elementary school nurse's station. He presented a quote from The Poole Group to do the renovations for \$18,767.

Mr. Ketcham informed the Board he had been working with Team Ripley, a group of teachers and administrators, to write and apply for a \$100,000 technology grant. He thanked the team members and Mrs. Hicks for assisting with this tedious process.

Personnel:

Mr. Ketcham stated he had accepted the resignation of Guy Soule as the 7th grade girls' basketball coach.

Mr. Brandes motioned to approve the retirement of middle school teacher, Sheri Cunningham, at the end of the 2014-15 school year. Seconded by Mr. Tuttle. Motion carried 4-0.

Mr. Tuttle motioned to approve recommendations to employ Cody Kohrman as the elementary maintenance supervisor and Leroy Vanosdol as a substitute bus driver. Seconded by Mr. Amberger. Motion carried 4-0.

Mr. Tuttle motioned to approve Jared Gregg as the 7th grade girls' basketball coach and Spencer Purdy as the boys' varsity track coach. Seconded by Mr. Amberger. Motion carried 4-0.

Claims and Financial Report:

Mr. Tuttle motioned to approve vendor checks #37819 through #37884, deposit advice #48977 through #49525, and the financial report. Seconded by Mr. Brandes. Motion carried 4-0.

President's Prerogative:

Mr. Ketcham commented about the controversial time length of ISTEP testing and other things going on at the State level.

Mr. Brandes thanked everyone for attending the meeting and stated Mrs. Cunningham had served the school well and would be missed.

Mr. Amberger thanked everyone for attending.

Mr. Tuttle dittoed what was said previously and thanked Mr. Houze for the safety review. He noted the website was very nice, Mrs. Hughes had done a fantastic job, and Mrs. Cunningham would be missed.

Mr. Lewis thanked the athletes for doing a great job, stated it was great to have a resource officer, and thanked Mrs. Cunningham for her years of service. He commented Milan had recently lost former band director, William Schein, a man that everyone liked and respected. He noted the band program is where it is today because of Mr. Schein. He wished everyone a safe winter.

Mr. Amberger motioned to adjourn the meeting. Seconded by Mr. Brandes. Motion carried 4-0.

Meeting adjourned 7:24 p.m.