

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES

MILAN COMMUNITY SCHOOL CORPORATION

SEPTEMBER 17, 2012

The Board of School Trustees met in regular session at 7:01 p.m. on Monday, September 17, 2012. Attending were Board members Gregory Lewis, Edward Amberger, Timothy Tuttle, and Linda Baker. Randy Kirk was absent. Also attending was Superintendent Dr. Thomas Reale, and school attorney, Larry Eaton. Board president Timothy Tuttle presided. The meeting opened with the Pledge of Allegiance.

Mr. Lewis motioned to approve the minutes of the work sessions on August 20, 2012, and September 5, 2012, and the regular meeting on August 20, 2012. Seconded by Mr. Amberger. Motion carried 4-0.

Comments from Patrons/Staff:

Parent, Lori Walke, addressed the Board concerning a change in her childrens' bus route beginning Monday, September 10, 2012. She stated her family was notified on Friday, but felt more notice was needed. Mr. Tuttle stated the Board would take her comments under advisement.

Old Business: None

New Business:

Dr. Reale presented a resolution to transfer \$160,000 from the general fund to the rainy day fund. He noted the excess monies were from federal stimulus money received last year. This would make the total balance of the rainy day fund approximately \$700,000. Mr. Amberger motioned to approve the resolution. Seconded by Mrs. Baker. Motion carried 4-0.

Mr. Lewis motioned to approve a field trip request from high school choir director, Matthew Hurst, to take 4-8 high school choir members overnight to the Indiana Jazz Festival at Butler University from November 9th – 10th. Seconded by Mr. Amberger. Motion carried 4-0.

Mrs. Baker motioned to approve a fundraising request from Brianna Kraushar and Kady Alloway to hold a cheer clinic on December 15, 2012. Seconded by Mr. Amberger. Motion carried 4-0.

Mr. Lewis motioned to approve the following lease agreements: (1) St. Nicholas to use the elementary gym free of charge on various dates for their volleyball games; (2) MIST to use the swimming pool on various dates from October 1st until March 20th free of charge– they will work around the schedule of the Milan swim team and elementary programs; (3) the Milan Scholarship Foundation to use the elementary kitchen and cafeteria for their annual turkey dinner on October 28th. There will be no charge for custodial help, since money raised is used to benefit our students; and (4) Margaret Mary Community Hospital to sponsor open walking at the elementary school beginning October 1, 2012 from 4:00 p.m. – 7:00 p.m., free of charge. Seconded by Mr. Amberger. Mr. Amberger questioned if we charged St. Nicholas for anything and was informed there has never any charge in the past. Mr. Lewis asked if there was much clean up after the St. Nicholas games and was told the custodians are already working, but St. Nicholas usually cleaned up after themselves. Motion carried 4-0.

Mr. Amberger motioned to approve the resolutions to adopt the 2013-15 capital projects fund plan and the 2013-24 bus replacement plan. Seconded by Mrs. Baker. Motion carried 4-0.

Dr. Reale presented the bus driver salary and benefits package to the Board for approval. He commented this was the package that had been discussed previously at a work session, but with a few minor changes. He stated the ‘long routes’ would pay \$70.00, ‘short routes’ \$55.00, special needs routes \$65.00, and Career Center \$55.00, with an additional \$10.00 if that was the driver’s only route. Other benefits include \$12.00/hour for field trips plus an extra \$10.00 pre-trip if the field trip is on a non-school day; \$20.00/hour for meetings; 4 sick days per year accumulating to 30; 1 personal business day; sick leave incentive pay; 3 bereavement days for immediate family and 1 day for extended family; the Corporation will pay \$3200/year for a single health plan or \$6200/year for a family plan, pay the premium for a \$50,000 life insurance policy, pay for a CDL physical, not to exceed \$100.00; contribute up to 3% to a matching annuity, pay \$100/year to drivers who take their bus home to park, and pay \$100.00 towards a CDL after a driver has worked here 6 months. He noted this was a very competitive and fair compensation package for the drivers. Mr. Lewis motioned to approve the

package retroactive to the first day of school for the 2012-13 school year. Seconded by Mr. Amberger.

Motion carried 4-0.

Dr. Reale presented the classified employee handbook for a first reading. He stated the handbook will explain procedures and benefits. There is also an appendix that outlines all classified job descriptions. He noted the job descriptions were reviewed by personnel, supervisors and principals for accuracy. He asked the Board to read the handbook and email any questions or concerns to him before the October meeting.

Dr. Reale presented a proposal to the Board to raise the rates for substitute teaching. He noted the last time this had been done was 2001 and our present rates were not competitive with other area school corporations. He proposed the following: non-teacher substitute \$65.00 per day– raised to \$75.00 after the 10th consecutive day; and teacher substitute \$70.00 per day – raised to \$175.00 after the 10th consecutive day. He noted presently a certified teacher is paid per diem after the 10th day and a bachelor's zero years is \$229.00. He noted the pay raise would cost the corporation approximately \$8200 per year. Mr. Lewis motioned to approve the pay raise. Seconded by Mrs. Baker. Motion carried 4-0.

Dr. Reale presented a proposal from Patterson's Nursery for lawn care for 2013-2018. He noted Patterson's has been doing the lawn care for the past three years and we are very satisfied with the service. The proposal is for a yearly cost of \$20,820 which is only \$800.00 over what it has been for the past three years. Mr. Patterson stated the extra cost is due to the rising cost of fuel. Mr. Tuttle asked what would happen if the cost of fuel skyrocketed, but was assured the contract would be binding. He then questioned whether the lawn care should be put out for bid. Mrs. Baker motioned to approve the contract. Seconded by Mr. Amberger. Motion carried 4-0.

Dr. Reale presented a proposal for change to policy #8020 for a first reading. The change states: delete – *“As per state law, the cost of the expanded criminal history check will be borne by the applicant”*; and replace with – *“For certified and classified employee applicants, the cost of the expanded criminal background history check will be borne by the Corporation.”* He noted this change was

recommended by the principals and would cost the Corporation about \$280.00 per year. He asked the Board to consider the change and be prepared to vote in October.

Superintendent's Report:

Dr. Reale reported that a committee is working on a technology grant. He also noted he will prepare a class size report and present it to the Board at the October meeting.

Personnel:

Mr. Lewis motioned to approve a maternity leave for Spanish teacher Emily Halcomb from March 15, 2013, until the end of the 2012-13 school year. Seconded by Mrs. Baker. Motion carried 4-0.

Mr. Amberger motioned to approve Malena Smith to serve the maternity leave of Michelle McKittrick. Seconded by Mr. Lewis. Motion carried 4-0.

Mr. Lewis motioned to approve the following classified recommendations: Jamie Craig as an elementary special needs aide until the end of the 2012-13 school year, this position will be funded by ROD; and Carol Kimla as a sub bus driver, retroactive to July 9, 2012. Seconded by Mr. Amberger. Motion carried 4-0.

Mr. Lewis motioned to approve the following extracurricular recommendations: Tyler Theising as the boys' reserve basketball coach; Andrew Young as the boys' freshman basketball coach; Andrew Moore as the girls' varsity basketball coach; and Carol Jackson and Alyssa Parr as co-sponsors of the middle school student council. Seconded by Mr. Amberger. Motion carried 4-0.

Claims and Financial Report:

Mr. Amberger motioned to approve vendor checks #35127 through #35233, payroll checks #22991 through #23126, deposit advice # 38343 through #38581, and the financial report. Seconded by Mr. Lewis. Motion carried 4-0.

President's Prerogative:

Dr. Reale thanked those in attendance for coming. He congratulated the Elementary School on their community event being hosted that evening. He introduced Wanda Burnett from Ripley Publications, who, in turn, introduced Cindy Ward as the new reporter covering the Board meetings.

Mrs. Baker thanked everyone for attending.

Mr. Amberger thanked everyone for attending. He noted he had contracted state representative Randy Frye concerning the railroad crossing on 800E. He encouraged everyone to contact Mr. Frye and CSX railroad to try to get cross arms and flashing lights at this crossing, because he felt it was unsafe for a bus to cross. He thanked Dr. Reale for writing a letter of concern to CSX about this problem.

Mr. Lewis thanked everyone for attending and wished everyone a nice fall.

Mr. Tuttle thanked everyone for coming and noted it was only three weeks until fall break.

Mr. Amberger motioned to adjourn the meeting. Seconded by Mrs. Baker. Motion carried

4-0. Meeting adjourned at 7:50 p.m.