

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**

**MILAN COMMUNITY SCHOOL CORPORATION**

**NOVEMBER 19, 2012**

The Board of School Trustees met in regular session at 7:00 p.m. on Monday, November 19, 2012. Attending were Board members Edward Amberger, Timothy Tuttle, and Linda Baker; Gregory Lewis and Randy Kirk were absent. Also attending were Superintendent Dr. Thomas Reale and school attorney Larry Eaton. President Timothy Tuttle presided. The meeting opened with the Pledge of Allegiance.

Mr. Amberger motioned to approve the minutes the regular meeting on October 22, 2012.

Seconded by Mrs. Baker. Motion carried 3-0.

Comments from Patrons/Staff: None

Old Business:

Dr. Reale stated last month the Board tabled the classified employee handbook. He recommended approval of the handbook with the revision the Board requested. Mrs. Baker motioned to approve the handbook. Seconded by Mr. Amberger. Motion carried 3-0.

New Business:

Dr. Reale presented Policy #6410 – Student Email Accounts – for a first reading. He stated since all the buildings are now wireless, the students have been issued email accounts. Upon the request of the principals, this new policy was devised to govern the use of the email accounts. The policy states: “Each student attending the Milan Community Schools may be issued a school-based email account. Such an account is a privilege and may be revoked if abused. If such an account is issued, the following rules governing its use apply:

1. The account is for school assignments and projects only.
2. No offensive material shall be sent.
3. Material shall not be sent to an indiscriminate set of recipients. For example, it would be unacceptable to send an email to “All Students” or other large groups inside or outside the school corporation. Sending an email about an assignment to peers, or contacting a teacher or counselor about a class would be permissible; sending a message about one’s outside activities would not.

4. **Emails shall not be sent which could constitute harassment. Sending messages to people who have made it clear they do not wish to receive them is harassment. Sending messages which are personally offensive, e.g. containing insulting language or sexual advances is prohibited.**
5. **It is permissible to send email to strangers to make initial contact only if there is a reasonable chance they will be interested in the message.**
6. **Attempting to access someone else's email account is prohibited**
7. **All email accounts are subject to administrative review/search."**

**Dr. Reale requested Board members read the policy and direct any questions or concerns to him before the December meeting. Mr. Tuttle asked if there was a filter in place and Dr. Reale informed him a new upgraded filter had been installed two weeks ago.**

**Mr. Amberger motioned to approve the following fundraisers: (1) The MS and HS SADD groups will sell Party Lite Candles from November 20<sup>th</sup> to December 3<sup>rd</sup> to help fund their Christmas project; (2) The HS wrestling parents will hold a silent auction during the 5-way meet on December 1<sup>st</sup>; and (3) The varsity girls' basketball team will sell items from *Fan Cloth* – t-shirts, sweatshirts, etc. from November 20<sup>th</sup> to December 3<sup>rd</sup>. Seconded by Mrs. Baker. Motion carried 3-0.**

#### **Superintendent's Report:**

**Dr. Reale stated the area superintendents had held a meeting and discussed school calendars for the 2013-14 school year. He commented on their remarks about the balanced calendar. He noted he will be discussing the calendar with the teachers' association and has already discussed it with the principals to get their input. The Board asked him to bring some preliminary calendars to the December meeting.**

**Dr. Reale stated the corporation car, a 2001 Buick, was in need of \$1300.00 worth of repairs and maintenance, which include transmission work, new brakes, and routine maintenance. He asked the Board for guidance. Mr. Amberger said to fix the car. Mr. Tuttle asked Dr. Reale to wait until he could get the opinions of Mr. Kirk and Mr. Lewis.**

**Dr. Reale informed the Board the auditors were present doing the biennial audit and brought to his attention that Mr. Prifogle had signed an agreement with the Pepsi Corporation that should have been approved and signed by the Board. The agreement gives Pepsi exclusive rights to beverage sales. He noted in the future, the Board will need to sign any agreement that makes commitments outside the athletic department.**

**Dr. Reale stated he had recently talked with town manager, John Ingram, about the gravel area by the elementary parking lot, where the town hall used to be housed. He noted the elementary is in need of an overflow parking lot and this area would be ideal. He will work closely with Mr. Eaton to pursue a transfer of ownership of the specified area from the Town of Milan to the Milan School Corporation. There should be no cost for the transfer of ownership. The Board gave approval to proceed.**

**Personnel:**

**Mrs. Baker motioned to approve Jennifer Wullenweber as a co-sponsor of the middle school cheerleading squad. She will share the stipend with Judy White. Seconded by Mr. Amberger. Motion carried 3-0.**

**Claims and Financial Report:**

**Mr. Amberger motioned to approve vendor checks #35331 through #35424, payroll checks #23324 through #23480, deposit advice # 38825 through #39057, and the financial report. Seconded by Mrs. Baker. Motion carried 3-0.**

**President's Prerogative:**

**Dr. Reale and Board members thanked those in attendance for coming and wished everyone a Happy Thanksgiving.**

**Mr. Amberger motioned to adjourn the meeting. Seconded by Mrs. Baker. Motion carried 3-0. Meeting adjourned at 7:25 p.m.**